
Minutes of 22nd Board Meeting of Brixham Future CIC held on Thursday 6th Feb at 7pm in Brixham yacht Club.

Present Board: John Brennan (JB), Sally Lord (SL), John Rudden (JR) & Frances Robinson(FR) Keith Dodd (KD)

Co-opted present: Cllr. Jill Regan (JR) & Paul Addison (PA),

Apology for Lateness: Sally Lord & Francis Robinson. **Guest:** Tim Sylvester

1) Introductions, apologies and welcome. As above.

2) Declaration of Interests. None.

3) Minutes of last Board held Tues 19th Nov at 730pm in 62 Summercourt Way, Brixham`

Chair stated DRAFT minutes previously circulated without comment from Board. Members agreed by pages.

4) Matters arising from Minutes not on Agenda

None –all matters arising on Agenda

5) Annual Accounts

Above presented showing a small surplus of £854 for the year`s activities. Board pleased that we had achieved small surplus while delivering a complex event (D-Day celebrations) during the year. Accounts approved by the Board.

6) AGM Directors Reports

Board approved the reports by Chair, Secretary and Treasurer which reflected the successful year. Thanks were expressed to everyone for all their work especially around the Brixham Lottery `Spitfire` and D-Day.

7) VE Preparations update

JB had submitted a written update. He also submitted same to Brixham Town Council Communities Committee for information. He pointed out the ongoing liaison with Torbay Events Team, Health & Safety requirement for St. John Ambulance to provide cover; wet weather arrangements; musical arrangements; and on-going liaison with parties.

FR would be leading on free afternoon & paying evening VE dance. She would also look to secure free additional musicians. She also confirmed that she would secure `Lindy Hop` dancers for afternoons in Town Square.

8) Final Programme & Printing

JB said we had now published 30,000 copies of the pocket brochure, 10,000 landscape information sheets, 5,000 Parade services & 2,000 `All Saints` Church Services which were available for immediate distribution.

SL asked if we retained sufficient above to meet needs on day. Members would assist in distribution so we could cover as wide an area as possible.

Printing costs of £3,650 incurred and funded mainly by £3,000 sponsorship of brochure by Brixham Town Council.

9) Directors role on Weekend.

JB said main roles needed would be Marshalls for public safety. He would look to recruit others to help out from Women Institute, Probus Club, Churches, Rotary Club etc in town. He would look to cover Teas & Coffees etc. JR & KD would cover Bar requirements on Scala Hall Parade reception and evening Dance.

PA said he would be unavailable due to holiday commitments. JR said she as Council Chairperson be happy to cover roles as required. JB would be covering all roles over the 3 days.

10) Booking Scala Hall

JB confirmed done for 3 days and could be decked out for entire period with bunting etc.

Events in hall included Friday Parade Reception (8TH May -12 Noon); Sat Free dance (9th May -4pm); Sat paying dance (9TH May 7pm); & Sunday toddlers & teens (10th May 2pm-430pm).

We would need to `deck –out` on Thurs/Friday and return cleaned out Monday AM.

11) VE Budget update

JB referred to revised figures of £7,450 income and £7,425 expenditure. He said they were the best projections to date showing what had been received and spent. We had achieved sponsorship and advert income of £1,400 which alongside £3,000 from BTC means that only £3,025 yet to be raised. We would need to push both Lottery Income and funding from the event to cover remaining costs.

The WW2 Exhibition was now quoted at £1,000 and self funding WW2 local people brochure at £1,250. These were items to be separately funded income streams.

12) Zurich Annual Insurance

We had renewed for another year. This included £5M of public Liability Insurance at a cost of £100.

13) Shadows Project

JB confirmed that `cut –out` profiles now with Western Engineering. The profiles were much `longer` than the WW1 `Shadows`. It would be located at the entrance to main town car park on the Motifs & Logo`s of Brixham wall (painted light green).The Baptist Church did not wish to host 2nd display as seeking to redevelop entrance.

FR suggested we should get 125 ceramic poppies representing each one of the War Dead and sell for £10 to help meet the expected £2,000 cost of project.

14) Garden Projects

SL confirmed no progress made due to workloads.

15) Cruise Lottery

JR asked members how sales had been progressing. We would now be referring to our activities as the Brixham Lottery. He would progress over next month and visit outlets.

16) AOB

JR had arranged quiz night in Yacht Club to support work of Brixham Future CIC.

Meeting closed 8pm & AGM followed

Action List

Distribution of 30,000 pocket brochures March /April –JB/All

Sell 1940`s Dance Tickets -All

Sell `Cruise Lottery` tickets distribution/publicity –All

Gardens of Brixham project to be progressed –SL

Investigate manufacture of 125 ceramic poppies made and sell them -FR

Scala Hall –Meeting arranged 12 Noon Thursday 20th Feb –All interested to attend.