

---

## **Minutes of 21st Board Meeting of Brixham Future CIC held on held 730pm Tuesday 19<sup>th</sup> Nov at 62 Summercourt Way, Brixham**

**Present Board:** John Brennan (JB), Sally Lord (SL), John Rudden(JR) & Frances Robinson(FR)

**Co-opted present:** Cllr. Jill Regan (JR) & Paul Addison (PA),

**Apology:** Keith Dodd (KD)

---

**1) Introductions, apologies and welcome.** As above. Thanks expressed to SL for making her home available.

---

**2) Declaration of Interests.** None.

---

### **3) Minutes of last Board held Thurs 19<sup>th</sup> Sept 2019 at 730pm in the `The Old Coaching Inn`**

Chair stated DRAFT previously circulated without comment from Board. Members agreed by pages.

### **4) Matters arising from Minutes not on Agenda**

None –all matters arising on Agenda

---

### **5) VE Day update & final programme.**

Board were update on progress. Members discussed and amended programme to include Free Public Tea Dance and Children`s Party.

JB expressed gratitude to all voluntary groups but also concern that we risked a few events not occurring due to circumstances beyond our control.

Members discussed Torbay Council wish to charge for Town Square. Member`s re-affirmed wish to challenge decision on grounds of local interests. We would seek to discuss with Torbay Council.

The programme was approved and would now go to print before Christmas.

---

### **6) VE Parade & All Saints Service**

JB said above negotiated with Christian Groups and Royal British Legion.

PA requested that 2<sup>nd</sup> verse of National Anthem be inserted. Further details to be inserted prior to printing.

Anticipate both events to be well attended. Lord Lieutenant invited to both civic occasions.

JB had received no comments/criticisms back from Torbay Event Team to date.

---

### **7) Press & Media**

SL reported that local press had reported preparations.

New article would be sent to `Brixham Signal` and local press for January. We would `drip` feed publicity.

---

### **8) Budget outcomes projections**

JB said based on early Nov bank figures we should close the year ( 30<sup>TH</sup> Nov ) with small surplus to compensate for last year`s deficit (£1,525).

A number of cheques/payments would show on 6<sup>th</sup> December Bank Statement to finalize end of year trading.

We had spoken our Accountants who were happy to prepare Annual Accounts. These would then be submitted to the AGM (6<sup>th</sup> Feb 2020) for approval and then dispatched to Companies House.

---

**9) Budget projections for 2020/2021 next year.**

JB said that basic `running costs` before any projects delivered were circa £1,250 per year. This is very low.

Each project would have to be independently costed and funding raised to cover expenditure. Some project or event funding (if raised) could be allocated to help cover `core` costs.

**10) WW2 Shadows project (2020)**

JB reported he had identified and agreed alternative wall space in town should it be required.

The Royal British Legion (Brixham Branch) had previously indicated a wish to `unveil` on Remembrance Sunday.

The project was being progressed and funding being sought to cover anticipated £2,000 cost.

**11) Garden Project**

SL had spoken to Mary Thompson but had not progressed further due to other workloads.

**12) Cruise Lottery Tickets**

JR said he would take over this task once his computer system was back up and running.

In the meantime 1,445 tickets had been distributed among 43 outlets or individuals -but sales were slow.

JB & JR would attend the `Lanterns & Lights` parade to promote/sell tickets.

JB had circulated over 500 A4 posters and 250 large Posters in town.

**13) Bright Ideas Fund**

We had submitted application for assistance from above. They had received over 400 applications and declined to support ours.

**14) AGM Arrangements**

JR suggested we hold at Yacht Club and incorporated a `quiz ` night which he would arrange.

**15) AOB**

JR raised concerns over difficulties being experienced by the Heritage Fleet.

Board held a general discussion on topic and impact upon Brixham.

SL circulated Town Council Budget consultation forms.

**Meeting closed 9pm**

**Action List**

New venues for Board Meeting to be sought-All

Progress VE preparations for early printing of material –JB

Progress income generation to support publications/events-All

Progress `Cruise Lottery` tickets distribution/publicity –All

Gardens of Brixham project to be progressed –SL