

	<p><b>Minutes of 19<sup>th</sup> Board Meeting of Brixham Future CIC held on Weds 24<sup>th</sup> July 2019 at 730pm in the `The Old Coaching Inn`</b></p> <p><b>Present Board:</b> John Brennan (JB), Keith Dodd (KD) , Sally Lord (SL),  <b>Co-Opted:</b> Cllr. Jill Regan(JR) &amp; Cllr. Paul Addison (PA) <b>Apology:</b> John Rudden</p>	
1	<p><b>Introductions, apologies and welcome</b>  No further apologies for absence were received.</p>	
2	<p><b>Declaration of Interests.</b> None.</p>	
3	<p><b>Minutes of last meeting held 730pm Wednesday 22nd May 2019</b>  Board agreed page by page accuracy of Minutes.  <b>Matters arising from Minutes not on Agenda</b>  -`Street Party ` in Fore Street - no one available.  <b>-Funding applications:</b>  PA as nominated person had received apology from `Awards for All`. They had failed to process our last Application in time -but were impressed what we delivered on website. Nothing from Torbay Lottery (£300) &amp; Co-op Bank (£1,000);  Tesco's `Bags for All` had deposited in bank £1,000 for WW1 profiles.</p>	
4	<p><b>Actions from last Board meeting not on Agenda.</b>  It had been a busy time with 9 days of activities leading up to and between 1<sup>st</sup>-9<sup>th</sup> June our thanks to Board Members and community groups for their tremendous efforts.</p>	
5	<p><b>Notes of Meeting with Town Clerk 13<sup>th</sup> May 2019</b>  The meeting had been attended by SL &amp; JB. Various issues and updates had been provided by BFCIC as detailed in the Minutes.  The Board expressed concern that no progress had been reached on revised `Memo of Understanding ` despite issue being raised over a year ago and a formal letter sent.  The key issue is that BFCCIC cannot play a role in Macro regeneration (responsibility of Torbay Council and Torbay Development Agency) and has no resources to do so. Accordingly BFCIC is focused on Micro regeneration and has delivered several small projects and events to date.  JB said the discussion that is needed now that the Neighbourhood Plan is agreed- is to discuss and determine exactly what BFCIC can do which is specific, measurable, achievable, realistic and timed (SMART) as part of a wider re-generation strategy for the town. The M of U is outdated.</p>	ALL
6	<p><b>D-Day review</b>  Members discussed outcomes from project. Overall considered great success. Some lessons learned on crowd safety on `Old Fish-quay`.  -Members noted absence of MTB 102 due to weather/Insurance. We had a few `no shows`, few complains and numerous compliments.  -St. Mary`s Church service and D-Day parade were well attended  -D-Day Reception successful with 300 attendees  -All `Guests of Honour` attended:-Lord Lieutenants; Anne Widecombe; Sarah Woolston MP; American Col Slade &amp; Canadian Major Duggan represented their countries.  -Printed publications circulated &amp; handed out on days.  Thank you`s circulated to everyone –especially community groups who made event possible</p>	ALL
7	<p><b>D-Day Budget Out-turns</b>  JB said paper attached confirms what has been spent. We were able to deliver a varied programme at a cost of just £4,935. The list of Income sources are confirmed as money deposited in our Bank Account. We therefore have a small ANTICIPATED deficit of £71. We are awaiting £250 from the Chamber of Commerce GENERATING a small surplus of £179.</p>	ALL

8	<p><b>D-Day Impact Assessment</b></p> <p>JB had written Board paper which demonstrated source of increased `foot-fall` and attendance at all events etc. It concluded that we could conservatively claim to have delivered 7,000 attendances increase during period.</p> <p>The Scala Hall dance generated a profit of £264 from the bar set against D-Day income. The event collections had raised £456 (less flags £280) with profit of £176 to general funds.</p>	
9	<p><b>Press &amp; Media</b></p> <p>SL reported we had a `mixed bag` of success with local media. We had missed copy dates on the `Brixham Signal` but successful in local media including the `Herald` and `Brixham News`.</p>	SL
10	<p><b>Mailing List Update</b></p> <p>-JB said need to continuously update as vital communication document.</p> <p>-SL said we have 276 contacts and 230 subscribers. We also have circa 30 incorrect email addresses which need urgent review.</p>	ALL
11	<p><b>Gardens of Brixham Project</b></p> <p>-SL continues to progress above Working with Mary Thompson and other contacts</p>	SL
12	<p><b>VE Day -8<sup>TH</sup> May 2020</b></p> <p>-JB said public/group demand for above event on similar track but more `party`.</p> <p>-Discussion on difficulty of organization and need for `town Square` or other location available.</p> <p>-Members considered above and agreed DRAFT programme</p> <p>-Meetings to be held with interested parties to `work-up` programme</p> <p>-Funding to be sought via `Awards for All` etc. Provisional Budget circa £4,000 at this stage.</p>	ALL
13	<p><b>WW2 Shadows project</b></p> <p>JB said ideas being worked on by local artist Lynne Peets.</p> <p>Members discussed need `not to crowd`; acceptability to wall owners; target dates; funding sources; inclusion of animals poppies etc.</p>	JB
14	<p><b>Small societies Lottery</b></p> <p>JB had completed paperwork.</p> <p>Board agreed to appoint JB as promoter; JR &amp; JB as co-signatories of Torbay return form</p>	JB & JR
15	<p><b>Lottery Tickets</b></p> <p>JB stated new `Cruise` raffle tickets to be shortly printed to help fund VE day and other potential projects etc. JB &amp; JR to progress.</p>	JB & JR
16	<p><b>AOB</b> –KD would be progressing Breakwater Project preparations.</p>	KD
17	<p><b>Dates of next meetings</b></p> <p><b>Weds Sept 18<sup>th</sup> 730pm;</b></p> <p><b>Weds Nov 20<sup>th</sup> 730pm.</b></p>	ALL
	<p><b>Meeting closed 930pm.</b></p>	