

**The minutes of the second Brixham Future CIC Board held on WEDS 18<sup>TH</sup> January 2017 at 730 pm Furzeham Room @ the Brixham Town Hall.**

**Members Present :** Cllr. David Giles (DG), Cllr. Jill Regan (JR), John Brennan (JB), Frances Robinson (FR) Keith Dodd (KD), (KA) ,Richard Murray –Smith (RMS) , Mike Roseblade (MR) Cllr. Ian Carr, and Nigel Wood (NW).

**Apologies** Martyn Green (MG) **Observers:** John Rudden (JF).

**Governance**

**1) Introductions & apologies**

Welcome & introductions made with apologies from above.

**2) Minutes of last meeting Weds 23<sup>rd</sup> Nov 2016**

Members agreed as a true, accurate and fair record of previous meeting without amendment.

**3) Declaration of Interest**

No Members had above.

**Speakers /Presentation**

**4) Torbay Council Mayor**

Gordon Oliver responded to Agenda item 4 and took Board through each item. The notes of are attached as Appendix A.

**Action** -A `follow-up` letter is to be sent.-**Done**

**5) Torbay Development Agency**

Carl Wyard (Economy & Enterprise Manger) took Board through his presentation as per slides attached as Appendix B.

**Action** -Speakers to be thanked for their contributions-**Done.**

**Projects Progress reports**

**6) Way-finding Action Plan**

Martyn Green was unfortunately ill. The group had held a meeting and progress was being made as per the attached action plan.

**Action** –MG/ DG to come back to next March 8<sup>th</sup> Board on progress

**7) Breakwater lighting report**

Keith Dodd reported progress was being made. English heritage had no interest beyond us reporting to local conservation officer. Nigel Wood confirmed no Bat flight-path issues to be considered. We would talk to Breakwater Cafe, Brixham Marina and South Devon Energy Centre to progress.

**Action** – KD and JB to progress and report to next March 8<sup>th</sup> Board

**8) Website / leaflets**

Konrad/Martyn had worked on above and website had now been populated with `policies and procedures text. It was up for people to view and comments required urgently so any amendments could be made. It would be available for display at the launch. JB explained that he had commissioned a `pop-up` stand from Enigma Signs for back-drop to launch.

**Action** –JB to secure cost effective `pop-up` stands for launch-**Done**

**9) Quick Impact Projects update**

John Rudden had been progressing `pilot` scheme feasibility. JB had been liaising with local artists on wall murals successfully.

**Action** -A full report would come to next March 8<sup>th</sup> Board.

### **Information**

#### **10) Brixham Neighbourhood Plan**

Frances Robinson explained that above would shortly be out to consultation. All agreed vital to respond and influence final document. The summary is 41 pages and the main plan runs to 10 items and hundreds of pages and is now available on [www.brixhampeninsula.com](http://www.brixhampeninsula.com).

**Action** -Launch dates /venues to be circulated for diaries asp-**Done**

-FR /JB/IC to liaise on suitable dates to formulate response for consideration of next Board 8<sup>th</sup> March (closing date for comments 11<sup>th</sup> March)-**Done**

#### **11) Chairs Report**

JB reported 2 resignations from the Board from Konrad Abramczuk and Liz Boylan. Board accepted resignations and the records for Bank and Companies House would be amended.

The co-op bank had required `additional information` on above 2 Directors and also requested corrections to be made on original Application Form. This was no longer required.

JB has chased up previous requests to the Mayor`s Fund, Rotary Club and Trawler Race Committee requesting £500. He also submitted a Stage 1 Application to Devon Community Foundation for £1000. We have engaged with Jenny Fish the National Lottery local funding officer to build a beneficial relationship.

JB has liaised with Mayor on attendance at both this Board meeting and our launch. We hope to establish a positive constructive relationship to the benefit of Brixham.

JB had invited TDA Enterprise Manger Carl Wyard to this meeting. He also invited several officers of the TDA to our launch. We can look forward to working with key contacts within Brixham / Torbay area. He is seeking a relationship with the South West Energy Centre and South Devon College.

**Action** - Members approved the report.

-Both Bank and Companies House records to be amended in light of resignations from Konrad Abramczuk and Liz Boylan – **Done**

-Konrad and Liz to be thanked for their contribution-**Done**

#### **12) CIC Launch-3<sup>rd</sup> Feb @ Yacht Club**

Most of the work in the period has gone into the administration to ensure the success if above. This has involved `mail out` via email and post to over 250 people with follow up`s etc. It has also involved liaison with parties to ensure successful event.

DG had arranged for £2,000 `start –up` funding cheques to be presented at above event.

**Action** -Members asked to arrive at 2pm for `tasks` on that day-**Done**

-Our thanks to David and Councillors for their efforts on behalf of Brixham Future-**Done**

#### **13) Chairs, Secretary and Treasurers post adverts**

Adverts for post of Secretary, Treasurer and Chair were placed in `The Brixham Signal` which is distributed to all local households. To date we have not received one enquiry.

**Action**- Anyone wishing to consider above are encouraged to do so.

#### **14) Any other business**

Cllr. Jill Regan had attended a Community Meeting and question raised if Brixham Future would lead /organise a `clean-sweep` . Board decided that they would not but could supply volunteers.

**Action** –JB to write to Mary Thompson to see if she is interested ? –**Done (not interested)**

Mike Roseblade raised issue of loss of trees within Brixham Peninsula. Members agree group could look at issue and report back.

**Action** –Meeting arranged at the Vigilance Pub 730pm on 26<sup>th</sup> January –**Done**

#### **15) Proposed Meetings dates for diaries2017 @ 730pm Brixham Town Hall:**

**WEDS 8TH MARCH 2017**

**WEDS 26<sup>th</sup> APRIL**

**WEDS 12TH JULY 2017**

**WEDS 30TH AUG 2017**

**WEDS 27TH SEPT 2017**

**WEDS 8TH NOV 2017**

**WEDS 13TH DEC 2017**

**Launch of Brixham CIC @ Brixham Yacht Club 3<sup>rd</sup> Feb 2017 @230pm-430pm**

**TOTAL MEETING TIME**

**120 Minutes (2 hour)**

#### **ACTION LIST**

- 1) Progress on Way finding initiative and update March Board - MG
- 2) Progress Breakwater lighting for March Board- KD & JB
- 3) Finalise mail -outs -**Done**
- 4) Neighbourhood Plan FR /JB/IC to liaise on suitable dates to formulate response for consideration of next Board 8<sup>th</sup> March (closing date for comments 11<sup>th</sup> March)-**Done**
- 5) Thank you letter to Mayor and `follow –up` on points –**Done**
- 6) Bank and Companies House Records to be amended- **Done**
- 6) MR to arrange `green group` meeting on trees-**Done**
- 7) All Board to note above Board dates & Furzeham Room booked-**Done**

#### **Appendix A- Mayors main response points**

##### **1) The Brixham New Road –delays**

-Dualing to `windy corner` expect 2018/19

-Widening of Windy Corner expected 2017/18 subject to Sec of State approval

-No works to widen beyond Windy Corner despite need  
-Seeking `Steam Train` for old Brixham Line.

**2) Belly Bins –delays –David Giles**

Officer`s objections on grounds of costs

**3) Heritage Information Centre for Brixham**

Suggests approach hoteliers

**4) Section 106 Money**

No further actual details on money spent but believe sums `still in pot`  
Above to be replace by CIL but TBC deducting sum for Berry Head !

**5) Wayfinding –Quick win**

Officers reply signage recently reviewed no problem please prove case

**6) Public Toilets (main car park)- Quick win**

Mayor wish to retain above and currently future being considered.

**7) Wall murals, house painting, unifying shop frontages-Quick wins**

No resources unable to contribute.

**8) Torbay Lottery**

Funds to be fairly distributed but also based on who sells tickets.

**9) Good News**

Mayor confirmed there would be an Air-show and Tall ships race this year which would benefit Brixham.

## **Board response letter to Gordon Oliver Visit to Board**

**1) The Brixham New Road –`pinch points`**

Whilst happy to see improvements the above will still remain and will Highways Dept respond to concerns?

**2) Belly Bins –delays**

The above would replace the `unsightly and ugly` big bins which are totally inappropriate for our narrow sea/harbour-side where space is premium. Your support will be appreciated.

**3) Heritage Information Centre for Brixham**

A relatively small capital sum from 106 monies would make this a `quick-win` for the town.

**4) Section 106 /CIL Money**

We are grateful that you recognise the existence of `unspent` sums in regards to above. These figures do not appear to be published? How much has been raised on Section 106 Contributions **from** Brixham and where exactly has it been spent in Brixham?

We are very concerned that any deductions from the 25% of CIL that should come to Parish /Town Councils if Neighbourhood Plan is approved. There is no incentive for Brixham Community to approve the BPNP unless we are clear on the guarantees on CIL.

**5) Public Toilets (main car park)**

We were delighted to hear of your commitment to retaining the few Public Toilets we have. It was good to hear that there `is a plan` but can it be implemented before May 2017

**6) Wall murals, house painting, unifying shop frontages**

The `drabness` of our town could be tackled with a range of minimal cost improvements. We are looking to establish a quick win `pilot project`. Will the Mayor assist us with TDA?

**7) Torbay Lottery**

We were delighted to hear of the above. Could we have further details as soon as possible?

**Appendix B**

Carl Wyard (Economy & Enterprise Manger) slides (previously distributed)