

	<p><b>Minutes of 18<sup>th</sup> Board Meeting of Brixham Future CIC held on Weds 22<sup>nd</sup> May 2019 at 730pm in the `The Old Coaching Inn`</b></p> <p><b>Present Board:</b> John Brennan (JB), Keith Dodd (KD) , Sally Lord (SL),  <b>Co-Opted:</b> Cllr. Jill Regan(JR) &amp; Cllr. Paul Addison (PA)</p>	
1	<p><b>Introductions, apologies and welcome</b></p> <p>No Apologies for absence were received.</p> <p>JB informed Board that Councillors JR &amp; PA were proposed by BTC to join Board. JB asked Board if they were minded to agree co-options. Board agreed.</p>	
2	<p><b>Declaration of Interests.</b> None.</p>	
3	<p><b>Minutes of last meeting held 730pm Wednesday 30<sup>th</sup> March 2019</b></p> <p>Board agreed page by page accuracy of Minutes.</p> <p><b>Matters arising from Minutes not on Agenda</b></p> <p>-`Street Party ` in Fore Street - no one available.</p> <p>-Funding applications: `Awards for All` amended amount and resubmitted still awaited; nothing from Torbay Lottery (£300) &amp; Co-op Bank (£1,000); Tesco`s WW1 for £1,000 awaited.</p>	
4	<p><b>Actions from last Board meeting not on Agenda.</b> None</p>	
5	<p><b>D-Day preparations</b></p> <p>JB has produced written report.</p> <p>-Members asked about latest position on MTB 102. JB said `on /off` subject to weather. We would not pay £2,000 if `no show`.</p> <p>-St. Mary`s Church service on Agenda.</p> <p>-D-Day parade final meeting Weds 29<sup>th</sup> Breakwater slipway-all attending if free</p> <p>-D-Day Reception Invites have been distributed anticipate 300 attendees</p> <p>-Some concern as similar event in Torquay reducing attendance</p> <p>-Still awaiting `last minute` details from all `Guests of Honour`</p> <p>-Sarah Woolston MP; American &amp; Canadian representatives confirm attendance</p> <p>-Printed publications to be circulated by JB when received &amp; handed out on days</p>	
6	<p><b>Budget update on `Back to 1940`s ` Events</b></p> <p>JB said small deficit anticipated of circa £771 but covered by Scala dance/collections etc</p>	ALL
7	<p><b>St. Mary`s Church Vigil 5<sup>th</sup> June 730pm</b></p> <p>-Notes of final meeting on Agenda</p> <p>-All arranged text &amp; music etc so programme now printed /distributed</p> <p>-PA to collect Lord Lieutenant etc</p> <p>-JR as Town Council Chairperson to `meet &amp; greet`</p> <p>-Legion`s County Chairman to do reading</p> <p>-Brixham Town Band &amp; OMVC performing</p> <p>-Details have been circulated.</p>	PA ALL
8	<p><b>Breakwater Service</b></p> <p>-Service Programme printed &amp; will distribute before and at service</p> <p>-Air raid Siren 10am –somewhere in town</p> <p>-Assemble 1030 am to sound of `Sea Horns` either slipway or `Man &amp; Boy`</p> <p>-Lord Lieutenant arrives 1030am; greets dignitaries; inspects `Guard of Honour`; takes salute; speaks for 5 Minutes; formal religious service; ends 1145am maximum; LL `party` departs for St. Mary`s Graveyard; parade dismissed; `All Saints Bells` ; Pipers play us out to 1230pm when `Sea Horns` sound dispersal; people go to reception.</p> <p><b>Graveyard service</b></p>	PA ALL

	<p>LL Party arrives at St. Mary's Church 12 noon ; tour of Church; go to Canadian graves; wreath laying ;Pipers lament; depart before 1pm.</p> <p><b>Rugby Club Reception</b></p> <p>LL arrives; short welcome speech Jill Regan; American &amp; Canadian may respond; Lunch after speeches 1:15PM; Social until 3pm LL departs.</p>	
9	<p><b>Scala Hall Dance</b></p> <p>Hall booked for £140; Bays Brewery `donated` barrel of beer; JR &amp; KD on bar; FR to update all.</p>	FR ALL
10	<p><b>Individual Job roles/plans</b></p> <p>-JB said simply couldn't do everything himself .He needed lots of help on week.</p> <p>-JR &amp; PA concerned on `tours` as limited mobility. JB `s around and don't need to take people to every specific spot. Guidance notes available –but people know lots of info themselves; few people may `turn –up`.</p> <p>-Most important that JR covers MTB(if arrives) as need to raise visitors funds Maldwyn Evans of Rotary Club has offered Marshalls for D-Day Parade. -Volunteers required during the event, for example, to steward vintage vehicles.</p> <p>- Several high VIZ BFCIC jackets distributed for Marshalling duties.</p>	ALL
11	<p><b>Press releases</b></p> <p>-SL reported `mixed bag ` of successes with local press.</p> <p>-Volunteers to distribute programmes; also a volunteer needed to be BFCIC's 'face' for the event.</p> <p>-As the anniversary approaches, media will want a contact.</p>	ALL
12	<p><b>Winner of Spitfire ticket</b></p> <p>JR explained schedule circulated showing 543 sold generating £2,000 profit. Winning ticket 0261MST has now come forward.</p> <p>JB keen that Treasurer reviews Bank Statements against deposits etc to ensure no questions asked in future about open and transparent accounting for cash/tickets. Some lessons learned. All thanked for help.</p>	ALL
13	<p><b>Breakwater Lights</b></p> <p>KD has spoken to harbor; contractors &amp;electrical consultants. Project is feasible and popular but question remains on raising £75K in current economic climate.</p>	JB/KD
14	<p><b>Street Trading -13<sup>th</sup> Aug</b></p> <p>JB had got into license system so we have a date but no `saleable` goods unless we promote raffle tickets on quayside. Lesson learned.</p>	ALL
15	<p><b>Lottery Tickets</b></p> <p>JB explain BFCIC needs both current annual funding stream and reserves. Project funders would only contribute maximum 10% to `overheads` or `core costs` ;even then projects `overspend`.</p> <p>JR said LT had been demonstrated to work and with lessons learned could generate money. All discussed future prizes and ticket costs. JB &amp; JR to progress.</p>	JB & JR
16	<p><b>AOB –None</b></p>	
17	<p><b>Dates of next meetings</b></p> <p><b>Weds July 24<sup>th</sup> 730pm;</b></p> <p><b>Weds Sept 18<sup>th</sup> 730pm;</b></p> <p><b>Weds Nov 20<sup>th</sup> 730pm.</b></p>	ALL
	<p><b>Meeting closed 930pm.</b></p>	ALL
