

Minutes of 16th Meeting of Brixham Future CIC

held on Wednesday 23 January 2019, 7.30pm, The Old Coaching Inn

Present: Board Members: Chair - John Brennan (JB), Sally Lord (SL)
Co-opted Board Member: John Rudden (JR)

		Action
1	<p>Introductions, apologies and welcome</p> <p>Apologies for absence were received Paul Addison, Frances Robinson and Keith Dodd.</p>	
2	<p>Declaration of Interests.</p> <p>None.</p>	
3	<p>Minutes of last meeting Monday 5 November 2018</p> <p>3.1 Scala Hall for Dance on evening of Saturday 8th June - JB has progressed with BTC who have agreed to make the Hall available. Frances Robinson will arrange a 1940s Dance on that Saturday evening.</p> <p>3.2 JB hasn't heard back from Baptist Christian Centre - they will be meeting in January and JB will chase.</p> <p>3.3 Funding applications: Awards for All application - JB hasn't heard anything as yet. Military Covenant application - JB not expecting to hear until February. JB has submitted an application to the Mayor's Fund for £300. No word as yet.</p> <p>3.4 Churchill Gardens - JB has contacted the appropriate bodies regarding this area being designated as a War Memorial. JB will chase. The Town Clerk has queried whether Churchill Gardens was named after Winston S. Churchill or local resident Captain Churchill. JB continuing to progress with TH.</p> <p>3.5 Confirmation that SL is now a cheque signatory.</p> <p>3.6 WW1 artwork project was successfully delivered. Re. the funding application to Tesco for £1,000, Tesco has now come back and said that BFCIC will be one of the three alternatives to the 2019 token vote - we do not know who the other two alternatives are.</p> <p>3.7 Meeting with Harbour Master - no progress as yet. JB and JR met with the MDL Marina Manager who said that the MDL maintenance team could maintain lights when installed.</p> <p>Minutes of fifteenth meeting agreed.</p>	<p>FR</p> <p>JB</p> <p>JB</p> <p>JB</p>
4	<p>Actions from last Board meeting not on Agenda</p> <p>None</p>	
5	<p>Recruitment drive for Directors (update)</p> <p>JR had emailed details of a Mr. and Mrs. Harris to JB who had sent email but no reply - they have a yacht so may be travelling. JB to re-send. SL will add the recruitment appeal to all press releases.</p>	<p>JB/SL</p>
6	<p>Budget update and projections 2019.</p> <p>BFCIC must and will continue to seek funding.</p>	<p>ALL</p>

7	<p>D-Day Group reports Update D-Day week programme</p> <p>JB prepared a Powerpoint presentation for the AGM which followed this meeting and is available.</p>	
8	<p>'Mock-up' Publication programme of events</p> <p>Although initially a 'Torbay Lifeboat Week' type programme was planned, a much smaller programme is now planned (copy developed by IMS Marketing Brixham) which will be more in keeping with available funding. Board agreed. IMS may also distribute for us but, if not, SL has an appropriate distribution list.</p>	SL
9	<p>Sponsors/advertisers for above update</p> <p>Already discussed under 8 above.</p>	
10	<p>Draft Press Releases on above for 6 months</p> <p>JB has provided draft to SL who will release on appropriate dates.</p>	SL
11	<p>Update on Churchill Gardens/Jubilee Gardens</p> <p>Already discussed under Item 3.4 above.</p>	
12	<p>'Spitfire' fund-raising funding raffle tickets</p> <p>JR presented a summary of the tickets issued, sold and amounts banked so far. Total tickets allocated 896, 103 being held back for fishermen/trawlermen. Total tickets sold so far 201 raising a total of £2010, £1,300 banked, £710 to be collected. Brixham holiday camps closed at present and JR will continue to progress. JR/JB intending to sell tickets in Brixham, prior to Valentine's Day and JR will also attend events in Brixham. SL to do press release and also ask Bob Curtis to mention in his column in the HE.</p>	<p>JB</p> <p>JB/JR</p> <p>SL</p>
13	<p>Annual Accounts for AGM & Directors Reports</p> <p>JB presented the Annual Accounts for approval by the Directors before going to the AGM. These accounts show a deficit of £1,525 to 30 November 2018 but accounts for 2017 had a surplus of £1,491, nett deficit is therefore £34. However, a Rotary cheque for £100 (for WW1 artwork) was received after the 30th of November close of accounts. BFCIC is viable, but actions should be taken to build up reserves. Directors approved accounts which can go to AGM.</p>	
14	<p>Zurich Insurance - Public Liability £5m renewal</p> <p>Insurance ran out on 14th January. JB has negotiated renewal and is awaiting invoice. Public Liability protects Board Directors; SL asked if Zurich were aware of 1940s event as a separate event. JB: Zurich insures BFCIC for small scale projects and events/public gatherings of up to 400 people. None of BFCIC's events will attract over 400 people. Board approved Zurich Insurance and JB will chase invoice.</p>	JB
15	<p>AOB & Finish</p> <p>None.</p> <p>The meeting closed at 7.30pm.</p>	