

## Minutes of 15<sup>th</sup> Meeting of Brixham Future CIC

held on Monday 5 November 2018, 7.30pm, The Old Coaching Inn

Present: Board Members: Chair - John Brennan (JB), Keith Dodd (KD), Sally Lord (SL)  
Co-opted Board Members: Cllr. Jill Regan (Chair BTC), Cllr. Paul Anderson

		Action
1	<p><b>Introductions, apologies and welcome</b></p> <p>Apologies for absence were received from John Rudden - report attached (see Appendix 1).</p>	
2	<p><b>Declaration of Interests.</b></p> <p>None.</p>	
3	<p><b>Minutes of last meeting Weds 10<sup>th</sup> October 2018</b></p> <p>3.1 Item 5 - Recruitment drive for Directors - JB queried any interest - none reported. Delivery of successful projects may engender more interest.</p> <p>3.2 Items 6, 7, 8, 9 - D-Day week - publication of programme of events. Thanks to SL for production of mock-up programme. JB/JR will use this to attract sponsors/ advertisers - ad prices to be flexible according to means. JR queried Halls for events - Scala not available. JB progressing Baptist, Christian Centre and possible The Edge as locations. SL mentioned events based at Old Coaching Inn, possible alternate venue in case of problems? JB - noted.</p> <p>3.3 Item 11 - Fund-raising - Awards for All application is in. Military Covenant application - JB referred to the Torbay Mayor. JB has been advised to work with the Covenant representatives before submitting an application.</p> <p>3.4 Item 12 - Churchill Gardens - no response from Richard Haddock as yet. JR has photographed CG's dedication plaque which shows the asset was purchased/benches provided by donations from local community. JB has therefore approached Memorials Foundation Trust with a view to having CG adopted as a listed memorial. Section 106 money - only approx. £1.6K spent on CG. JB needs to revisit the Section 106 money allocation.</p> <p>3.5 Item 18.1 - AOB - correction to Minutes - beacon is for the 100<sup>th</sup> Armistice commemorations, not D-Day. Beacon will be at Shoalstone Pool. However, there may be similar for D-Day - JB/PA to discuss further.</p> <p>Minutes agreed.</p>	<p>JB/JR</p> <p>JB</p> <p>JB</p> <p>JB</p> <p>JB/PA</p>
4	<p><b>Actions from last Board meeting not on Agenda</b></p> <p>PA unable to speak to Richard Haddock as busy with Council Budget discussions.</p>	
5	<p><b>Recruitment drive for Directors (update)</b></p> <p>Already discussed under Item 3.1 of these Minutes.</p>	

6	<b>New Cheque Signatory - Sally Lord</b>  Discussed and agreed unanimously.	JB
7	<b>Budget update &amp; projection 2019</b>  Circulated with Agenda. Slight amendment to WW1 Artwork - VAT on blasting/paint etc. is £40, total cost now £1631. BFCIC funds appear low at present, but Spitfire Raffle monies unable to be banked due to new Co-op system. As soon as this is resolved, end-of-year (as at 11 November) Accounts will be finalised. JB tailors funding applications to be relevant to fund-granting bodies' interests.	
8	<b>D-Day Group reports/Minutes of last D-Day meeting 29<sup>th</sup> October 2018</b>  Report circulated with Agenda.	
9	<b>5<sup>th</sup> November Update D-Day week programme</b>  Programme of events shaping-up with some to be confirmed. JB disappointed by Brixham Museum's response. SL will approach contact among BM's volunteers. JB has received positive response from Lympstone Military Wives choir (£500 cost).	SL
10	<b>'Mock-up' Publication programme of events</b>  SL gave copies to JB.	
11	<b>Sponsors/advertisers for above</b>  JB/JR to progress.	JB/JR
12	<b>Update on Churchill Garden/Jubilee Gardens</b>  Already discussed under Item 3.4 of these Minutes.	
13	<b>`Spitfire` fund-raising funding raffle tickets</b>  JR has produced a list of Raffle outlets and JB suggested two Board members will audit distribution/monies in due course. Approx. 150 tickets sold to date. JB/JR will contact local supermarkets to see if we can sell tickets. SL queried whether we need a licence - will check with RNLI contact about such activities.	JB/JR SL
14	<b>World War 1 – Final arrangements 11 Nov</b>  Report circulated with Agenda. Board members to be at Baptist Hall by 12.30 on 11 <sup>th</sup> . PA/JR to say a few words/JB will pass draft speech wording to PA. Plaque to be covered with perspex cover in due course.	ALL JB/PA /JR
15	<b>Report on Meeting with Harbourmaster</b>  Report circulated with Agenda. Breakwater lights - KD to progress.	KD

16	<b>Draft Minutes of Meeting with St. Mary`s Church.</b>  Circulated with JB's email of Friday 2 November 2018. St. Mary's will be open all week with exception of Saturday (1 <sup>st</sup> ) for a wedding and the flowers will be available for the week. SL mentioned map/bus directions to St. Mary's for programme.	SL
17	<b>Christmas Drink/Social/catch-up</b>  SL will circulate suggestions/dates for a lunch - preferably on a Mon or Tues in December.	SL
18	<b>AOB &amp; Finish.</b>  None.  The meeting closed at 8.35pm.	
	<b>Dates of Next Meetings</b>  <i><b>Next suggested Board Dates for diaries 2019 - all at 7.30pm</b></i> <b>Weds Jan 23rd 2019</b> –AGM & launch of D-Day project <b>Weds March 20th 2019</b> <b>Weds May 22nd 2019</b> <b>Weds July 24th 2019</b> <b>Weds Sept 18<sup>th</sup> 2019</b> <b>Weds Nov 20th 2019</b>  <b>ALL REMINDED TO KEEP 1<sup>st</sup> to 9<sup>th</sup> JUNE FREE FOR MARSHALL DUTIES PLEASE</b>	

**Report from John Rudden:****Catch up**

John Rudden <johnfrudden612@btinternet.com>

Mon 05/11/2018, 04:51

To: John Brennan <johnjosephmbrennan@hotmail.co.uk>

Hi john,

just to confirm I won't be at meeting tonight. Sorry, pre engagement arranged by Suzanne, who I also believe told you on Saturday we were 'out' tonight. (I must admit, I did forget I was double booked).

But you are pretty much up to speed with my efforts and below I just include for continuity.

Re the 18.10.18 meeting with Dave Bartlett and Adam Parnell.

A very positive meeting with the two guys agreeing to everything!, as detailed below. You will need to email them (they ask you do) the agreements and get them to return their acceptance.

1. Old Fish Market/ Quayside covered building . Booked for Brixham Futures. Period commencing 01.06.18 - 09.06.18 - No Charge (?) I believe they said for the daylight hours ? Liaison with and accommodation to be made for existing stall holders and market days who on Sat & Wed could do 1940's type market (as per your discussion with Chris Slack, market manager.
2. Yes we can have agreed murals painted onto the roof of this building. Its not listed. We will need to run them past them first, just to sign it off.
3. Breakwater lights project (Keith Dodd's) - yes we have permission to put up breakwater lights. We'll need to sort out our power source. They suggest 'solar' ones just like the ones they use their buoys (further discussion to follow but they have no objection in principle.
4. They advise that the lower part of the breakwater wall will be raised by 500 mm along the 1st half with curved top to reduce wave impact. This work will commence soon and we should take this into consideration when laying the power source cable, if used.
5. The Breakwater slipway is also confirmed as booked for Thursday 6th June. No Charge for BF. We will need to maintain an area of access for 999 vehicles and the Lifeboat call out, if required. We will also need to run past them our plan for the days/weeks events, and to include details of the time we intend for the sirens to be set off.
6. On question of 'appropriate invitations', they suggest that the chair and deputy chair (maybe past holders ?) of harbour Authority/committee be invited as protocol. They suggest that the Heritage Fleet chair (Bill ?), Barry Young, Dave Langham, Ian Perkes from Brixham Trawler Agents are also invited.
7. They cannot personally sell our spitfire raffle tickets, but willingly took posters and will 'push' /circulate/advertise on site to ensure the 'Fishmarket' / 'Trawlermen' are

aware.

8. They will provide free of charge mooring on the Pontoon for the MTB and suggest that no fees are charged for rides (to help cover costs) but that £ Donations per person per ride is an acceptable way around regulations as a means for covering costs.
9. BF Harbour Rubbish project - Although not led or 'sponsored' by BF, the Harbor authority is currently cleaning up the rubbish using the same method, individuals and application as we suggested. Only the Town benefits from this, so a good positive.

Re the landing Craft at Dartmouth. I will return to the owner and try to delay the departure of this craft back to the US. Further report to follow.

Re the 1940's Civilian re-enactment group. - Enqs still continue with them as verbally advised.

Re MDL you said you needed to contact Andrew for the 'free' raffle car parking spaces. The Use of his walls (potentially for the storyboards), sponsorship in general, push the raffle tickets and notification of the use of his car park on 6th June next year for our DDay event.

We also need to get Mike Ford, 1st wave 1944 to confirm in email, that he and the 6 'Auster' Aircraft will be attending on 6th. In fact can you forward me his email address please.

Of course, Ill be following the above up to, just to bring us on the same page.

Spk Tuesday +, Regards, JohnR