

Minutes of the 10th Meeting of Brixham Future CIC held on 21ST March 2018 7.30pm in the `Old Coaching Inn` at 61 Fore Street, Brixham.

Present: Chair - Richard Murray –Smith (RMS) Board - John Brennan (JB), Keith Dodd (KD), Frances Robinson (FR), Cllr. Jill Regan (JRe)

Co-Opted Members - Cllr. Paul Addison (PA), John Rudden (JRu)

Guests: Sally Lord (SL) –Brixham community Partnership, Tom Butt (Real Ideas Organisation), Hayley Tranter (TCDT)

Apologies: Cllr. Ian Carr (IG), Simon Swaffield (SS) & Paul Martin (PM)

1) Introductions & apologies

Welcome & introductions made with apologies from above.

2) Declarations of Interest

There were no declarations of interest.

3) Minutes of last meeting Weds 24th January 2018

Members agreed as a true, accurate and fair record of previous meeting.

4) Actions from last Board not on Agenda

All actions either done or on Agenda

5) Resignation of Martyn Green

The Chair had received a resignation email from Martyn Green who felt unable to continue due to family health issues. This was accepted with good wishes to Martyn and family.

Action- RMS to send a formal note of thanks on behalf of the Board.

Action- All to consider options for future management and maintenance of the BF website. We need someone to 'own' this.

6) Real Ideas organisation

Tom Butt addressed Members explaining that RIO was engaged on a limited basis to engage, facilitate and support our development. Such support can involve helping us develop our strategy and criteria to help us decide what projects we should be focussing on (some work has already been done on this). Support can also be given to developing our business model. TB asked what kind of organisation we want to be, eg `grant – dependant`, self sustaining (income generating) or a mixture of both, as many other CIC`s operate. RIO normally support organisations that want to become more business-like and self-sustaining, rather than purely being grant - dependant (ie solely obtaining grants for specific projects). Members felt that we are currently predominantly grant-dependant but there was considerable debate as to what model BF should adopt in future and what kind of support we need. Members agreed that it is useful to review/re-evaluate our community engagement and direction as part of future planning.

Action –RMS to liaise with TB on options/way forward.

7) Community Action Day 28th April

Hayler Tranter from TCDT addressed Members explain that the purpose of the day was to promote more volunteering in the community. People could 'sign-up' for a variety of activities on the day being organised by different organisations. Board Members agreed BF participation on the day and debated options for BFCIC activities.

Time : 10am-4pm (venue tbc) and 6.30-8pm

Action – RMS to confirm BF CIC activity and 'base' for the day.

Action – All: Please let RMS know if you can support during the day – either 10am-12pm, 12pm-2pm or 2pm-4pm – or the whole day if you have time ?

8) Project updates

On lottery Funded wall murals and 'greening' of car park.

On both above were successfully delivered. A small 'overspend' of £331.97 was incurred. Murals widely acclaimed. Planters were less obvious to general public but 'Mobility Centre' very happy with make-over. Torbay Council have requested three planters to be moved further away from the ticket machines. Members agreed that we also should seek/take any opportunities to enhance the planting. Funding received 8th Dec-project completed 12th March just over 3 months despite Christmas.

Action : - JB to follow up re moving planters

D-Day Celebration.

Cllr. Paul Addison reported that 'Head Office' at the British Legion were not supportive of £10k Lottery Bid.

JRu provided a project update and Action list. Major progress had been made with potential bookings such as RAF Memorial Flight etc and Torbay 'Air –show' date and accommodation etc. Key considerations were around the nature of the 'event' and the funding needed for 'infrastructure' (landscaping, information boards, breakwater lighting etc.). JRu said that tasks were in hand and the Action list was a useful tool to monitor progress.

Action -JRu to progress actions with team (JRu, JB, PA, FR & KD) update Board.

9) Potential WW1 project

JB reported that suggested project responded to 100 Anniversary of above (Nov 1918-2018) but would suitable site and further work to ascertain if feasible within time/cost constraints.

Action- JB to update at next Board.

10) Elections of Chair, Treasurer and Secretary

Current posts due for re-election in May 2018. RMS will step down as Chair in May and KD wishes to step down when a suitable replacement can be found. FR agreed to stand for

re-election as treasurer. New posts will be elected at the May Board mtg assuming appropriate candidates have put their names forward. Roles have been advertised.

Action – RMS to progress.

Action – All – Please let RMS know before next Board if you wish to stand for Chair or Secretary roles.

11) Old Fish market Quay.

JB explained that this was an opportunity for Brixham Charities (similar to our two charity fair days last year)

Action –JB to progress.

12) Treasurers Report March 2018

FR reported on overall financial position and corrected figures to include minus £30 for the cost of setting up the website. Our total positive balance should therefore now read £1,718.

13) AOB

There were no matters raised under above.

Meeting Action List

RMS to send a formal note of thanks on behalf of the Board to MG.

RMS to liaise with TB on options/way forward with RIO.

RMS to collate BF response for the Community Action Day

RMS to progress Board elections/recruitment process.

RMS to follow up with SS & PM regarding future involvement in BF

JRu to progress d-Day with team (JRu, JB, PA, FR & KD) and provide update

JB to follow up re moving planters (Done)

JB to update at next Board on potential WW1 project.

JB to progress Fish Quay Charity Tuesday 17TH July 2018.

All to consider options for future management and maintenance of the BF website. We need someone to 'own' this.

All to let RMS know before next Board if you wish to stand for Chair or Secretary roles.